Linking an EndNote online account to a Facebook or LinkedIn account

Sign into your Facebook / LinkedIn account.

Go to the EndNote online page at https://my.endnote.com

Click on the “Sign in with Facebook” or “Sign in with LinkedIn” button:-

Your details will be picked up from your Facebook / LinkedIn page, check this is correct:-

If it is, you can click “Continue” / “Allow access”, if not click “Cancel”.

EndNote will then check if there is an EndNote online account already registered against the email address used for your Facebook / LinkedIn account.

As this document is for situations where there is, we will continue down that route.

The following screen will be displayed (this is for LinkedIn but it would be almost identical for Facebook). It shows the email address has been found as associated with an EndNote online account.

It asks for you to enter the password for this EndNote online account (not the LinkedIn / Facebook password):-
After clicking “Let’s go”, you will be logged into the EndNote online account.

The CWYW plugin in Word only works with the EndNote online credentials, unless they are the same as the Facebook / LinkedIn credentials.

The email will be the same but the passwords may be different. Facebook and LinkedIn do not require a secure password, EndNote online does. So if you want the two passwords to be the same, you will probably need to change the Facebook / LinkedIn password to match the EndNote online one, rather than the other way round.

If you do change the EndNote online password, it will also need to be changed in the CWYW plugin in Word.

To do this, look for the “Preferences” button on the EndNote ribbon in Word (on a Mac it could be in a “Tools” drop down). Click the “Application” tab:-
Make sure “EndNote online” is selected. Then enter your **new EndNote online password**. Make sure the “Remember my address and password” is ticked. Finally, click “OK”.

Word should now try to authenticate with your account and if successful it will check for available styles, then the plugin is ready to use with your EndNote online account.

**After the initial setup**

You can now sign into your EndNote online account directly, or via the Facebook / LinkedIn option.

If signing in directly, you use the Facebook / LinkedIn email address with your **EndNote online password**.

If signing in via Facebook / LinkedIn, you use the Facebook / LinkedIn email address with **Facebook / LinkedIn password**.

If you are not signed into Facebook / LinkedIn and try to sign into EndNote online with the Facebook / LinkedIn option:

You will be taken to the Facebook / LinkedIn sign in page. Once you have signed in there, it will take you back to the EndNote online sign in page and after a short delay it should open your account.

If it does not open your account, click the “Sign in with Facebook / LinkedIn” button again and then it will.

If you are already signed into Facebook / LinkedIn and try to sign into EndNote online with the Facebook / LinkedIn option:

After a short delay your account will automatically open.

If it does not, click the “Sign in with Facebook / LinkedIn” button again and then it will.

**Note:** Some behaviour may vary as it can be browser dependant and influenced by user settings, like remembering passwords and cookies.