FIND FULL TEXT FUNCTION IN ENDNOTE

This method can be used to locate PDFs for references you already have in your EndNote Library. However, it is not comprehensive and it won’t find them all.

To enable this feature, select Edit then Preferences. In the EndNote Preferences window select Find Full-Text.

Make sure that all of the top three boxes are ticked: Web of Knowledge, DOI (Digital Object Identifier), PubMed Linkout

Also add http://libsearch.ncl.ac.uk/openurl/NCL/44NEW_services_page in the OpenURL Path box.
Click on **apply** and **ok**.

**Highlight the reference(s) you wish to search for** (to select your whole library, click on one of the references and then press ctrl+A).

Click on the **Find Full Text button** on the top menu bar (or References > Find Full Text > Find Full Text).

You may need to accept the copyright statement. EndNote will then search for the full text (this can take some time, depending on the number of references).

The ongoing results of the search process will be shown in the menu pane on the left-hand side under the heading Find Full-Text.

When a PDF is available within our subscriptions, it will be attached to the reference record, which is indicated by a paper clip.

- Bent, Moira: Gan... 2007
- Braun, S.; Otero, P.: 2010
- Carugno, G.: 2018
- Carvalho, T.; Dic... 2017
- Cheung, L. C.; Ng... 2018

This process is not completely reliable and may miss items we do have full text access too. We recommend double-checking any references not found by this process and adding the PDF manually.

To check for an article using a ‘Find @ Newcastle’ function, select **References > URL > OpenURL Link** (this will open a browser window, checking article details on Library Search and provide a link to the journal provider, if one is available).

For more information about adding PDF’s manually, see the ‘**Attaching and importing PDFs and other files**’ handout.